InCompEdu
Innovative Competence in Online Higher Education
Consortium Work Meeting (online)
Friday 22 October 2021– 9:30 am – 11:00 am

Attendants (13):

Institution	Name
Adam Borodo	University of Gdansk (UG) GDANSK
Olga Dębicka	University of Gdansk (UG) GDANSK
Magdalena Reszka	University of Gdansk (UG) GDANSK
Leszek Reszka	University of Gdansk (UG) GDANSK
Felicita Urzi	University of Primorska (UP) SLOVENIA
Elena Bužan	University of Primorska (UP) SLOVENIA
Jacopo Cerri	University of Primorska (UP) SLOVENIA
Helga Maškarin Ribarić	University of Rijeka (UNIRI) CROATIA
Tajana Brajković	University of Rijeka (UNIRI) CROATIA
Jelena Mušanović	University of Rijeka (UNIRI) CROATIA
Jelena Dorčić	University of Rijeka (UNIRI) CROATIA
Riitta Pöntynen	University of Turku (UTU) FINLAND
Alma Orazi	University of Rome Tor Vergata (URTV) ROME

1. Opening of the meeting – Olga Dębicka (POLAND)

All the partners agreed to record the meeting and sign the attendance list.

Agenda:

1. IO1 - Overview of activities (state of play regarding the survey; next steps, draft of report's template);
2. IO2 - Overview of activities (state of play regarding the survey; next steps, draft of report's template; Task 2: Delphi analysis);
3. Ethical aspect in project - consent letter from the interviewees and Delphi members;
4. Meeting in Finland in February 2022;
5. Monitoring and reporting to UG;
6. Open questions;
7. Conclusion and end of the meeting.

IO1 - Overview of activities (University of Turku**):**

1. Status of replies per country:

Country	**Number of replies**
Croatia	102
Finland	74
Italy	54
Poland	144
Romania	61
Slovenia	80
Total	**515**

2. Input into the deliverable from partners

- IO1 Deliverable 1, Report on identified challenges and problems, deadline 31 January 2022
- Model for analysis of country-specific results prepared by UTU-CMS, further questions if there are needs to specify
- Analysis of the results, elaboration of open ended questions, translation/summary of the replies in English
- Collecting the main themes from the open ended questions: challenges, successful practices or useful methods, future plans
- Questionnaire closed after 25 November
- Deadline for the country specific-reports by the partners: Friday 10 December 2021 (written conclusion)
- UTU-CMS: compiling the deliverable based to country reports
- Preparation of selected charts/figures/tables in same layout per replies / questions .
- February 2022- presenting the summary from each country

3. Interviews

- Partners will select the interviewees independently
- "As many as education fields as possible"
- Overview of scientific fields, balance between European countries, Gender, Career stage (early stage/experienced), etc.
- Matrix will be prepared by the IO1 leader to allow following these aspects
- Selection of interviewees (October– November 2021)
- Realization of interviews (November 2021 – January 2022)

- Minimum of 10 interviews per partner, in total 60, in English or in local language.
- Reporting of the interviews to IO1 leader
- Country-specific analysis of the results (model will be prepared by IO1 leader)
- Translation of questions into local language and results summarized into English (recordings, summary of the contents)
- Production of deliverable 2, Good examples - teacher stories: deadline, end March 2022, will include results of the Multiplier event
- Background information of the interviewee (Name, university, faculty/department, field of study.)
- Discussion on interview themes

4. Multiplier event Turku, Finland

- Partners agreed on 15-17 February 2022
- A decision on whether the event will be stationary or hybrid will be made in December

IO2 - Overview of activities (University of Primorska (UP) SLOVENIA)

- Technical Platform booklet-part 1 (presenting a draft, under discussion)
- Delphi analysis (months: 8-12):preparing the first round of the questionnaire (it can be in national language, output from IO2-relevant issues in each country-questions), selection of experts and invitation (5 experts from each country),collect and analyse the responses, provide the feedback to the participants, prepare, distribute and analyse the subsequent of questionnaire.
- 25 open-ended questions in Delphi analysis; five main points:
  - Remote teaching pre-COVID19
  - Challenges with shifting habits
  - Mitigation with ITC
  - Blended learning in the future

  And challenges:
  - What was problematic?
  - Lessons learnt
  - Suggestions

- Partners agreed to read and comment on Delphi method's questions and Technical Platform booklet-part 1 prepared by UP (2 weeks from the meeting)
- IT solutions chapter in Technical Platform booklet- short analysis from each partner based on survey, UP will prepare a model of analysis

Ethical aspect in project - consent letter from the interviewees and Delphi members

- Olga Dębicka, as representative of the project leader-UG, undertook to consult with the university's ethics committee and to prepare a consent template for each partner.