

InCompEdu

Innovative Competence in Online Higher Education

1st Transnational Meeting: Kick-off Meeting (online)



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Innovative Competence in Online Higher Education
1st transnational meeting: Kick-off Meeting (online)
Friday 23rd April 2021– 9:00 am – 3:00 pm

Attendants (20):

Institution	Name
Olga Dębicka	University of Gdansk (UG) GDANSK
Magdalena Markiewicz	University of Gdansk (UG) GDANSK
Leszek Reszka	University of Gdansk (UG) GDANSK
Anna Galik	University of Gdansk (UG) GDANSK
Adam Borodo	University of Gdansk (UG) GDANSK
Magdalena Reszka	University of Gdansk (UG) GDANSK
Andreea Muntean	University of Alba Iulia (UAB) ROMANIA
Pastiu CarmenAdina	University of Alba Iulia (UAB) ROMANIA
Silvia Maican	University of Alba Iulia (UAB) ROMANIA
Jacopo Cerri	University of Primorska (UP) SLOVENIA
Laura Iacolina	University of Primorska (UP) SLOVENIA
Elena Buzan	University of Primorska (UP) SLOVENIA
Jelena Dorčić	University of Rijeka (UNIRI) CROATIA
Jelena Mušanović	University of Rijeka (UNIRI) CROATIA
Tajana Brajković	University of Rijeka (UNIRI) CROATIA
Lorena Dadić Fruk	University of Rijeka (UNIRI) CROATIA
Carla Montesano	University of Rome Tor Vergata (URTV) ROME
Alma Orazi	University of Rome Tor Vergata (URTV) ROME
Sari Nyroos	University of Turku (UTU) FINLAND
Riitta Pöntynen	University of Turku (UTU) FINLAND

1. Opening of the meeting – Olga Dębicka (POLAND)

All the partners agreed to record the meeting.

Agenda:

- 09:00 – 09:30 Round table of the participants, presentation of the agenda
- 09:30 – 10:00 Presentation of the project (University of Gdansk); Composition of Steering Committee
- 10:00 – 10:45 Administrative and financial management (University of Gdansk)
- 10.45 – 11:00 Coffee break

- 11:00 – 11:45 Dissemination & Communication (University of Alba Julia + University of Gdansk)
- 11.45 – 12.15 Draft proposition of Quality Plan (University of Rijeka)
- 12:15 – 13:15 Lunch break
- 13:15 -14:00 Intellectual Output 1: activities and timetable (University of Turku)
- 14:00 -14:45 Intellectual Output 2: activities and timetable (University of Primorska)
- 14:45 – 15:30 Intellectual Output 3: activities and timetable (University of Gdansk)
- 15:30 – 15:45 Agenda of upcoming follow-up meetings

Presentation of Project Partners:

University of Gdansk: Olga DEBICKA, Magdalena MARKIEWICZ, Adam BORODO, Anna GALIK, Leszek RESZKA, Magdalena RESZKA

University of Turku: Sari NYROOS, Riitta PÖNTYNEN

University of Primorska Elena Buzan, Laura IACOLINA, Sandra POTUŠEK, Felicita URZI, Jacopo CERRI

University of Alba Iulia: Andreea Cipriana MUNTEAN, Carmen Adina PASTIU, Silvia - Ștefania MAICAN

University of Rijeka: Lorena DADIĆ FRUK, Jelena MUŠANOVIĆ, Jelena DORČIĆ, Tajana BRAJKOVIĆ

University of Rome: MONTESANO Carla, GUSTAVINO Bianca , ORAZI Alma

General information about the project:

Erasmus + Strategic Partnership - KA226 Partnership for Digital Education Readiness

Dates: April 1st 2021 – March 31st 2023 (24 months)

Budget: 245 284,00 EUR

Statement and objectives:

Sharing the knowledge and experience that the universities have gained during the pandemic period.

Mastering new digital skills and the methodology of creating and conducting online courses.

Develop tools and methodologies to support the online education.

Responsibilities:

Coordination and management – University of Gdansk

Dissemination and exploitation of results – University of Alba Iulia

Quality assurance – UNIRI FTHM

Intellectual Output 1 – University of Turku

Intellectual Output 2 – University of Primorska

Intellectual Output 3 - University of Gdansk

Project Structure:

3 Intellectual Outputs

3 Transnational Project Meetings

6 Multiplier Events

1 Short-term joint Staff training event (DT Workshop)

Timetable:

IO1 Identification of problems and good practices with transferring academic teaching

to on-line mode

Task	Dates	Budget	Participants	Deliverables
Survey	04.2021- 01.2022		UG, UTU CMS, UP, UAB, UNIRI FTHM, UNITOV	Report on identified challenges and problems that occurred during the transition to online teaching mode in the COVID-19 pandemic period
Interviews	05-2021- 03.2022		UG, UTU CMS, UP, UAB, UNIRI FTHM, UNITOV	Inspiring good practices. A booklet of educator stories

IO2 Building the digital competences in the academic community of tomorrow

Task	Dates	Budget	Participants	Deliverables
Identification of existing IT solutions in on- line learning	03.2021 - 01.2022		UG, UTU CMS, UP, UAB, UNIRI FTHM, UNITOV	Technical Platforms booklet – Part 1
Delphi analysis	08.2021 - 09.2022		UG, UTU CMS, UP, UAB, UNIRI FTHM, UNITOV	Technical Platforms booklet – Part 1

Production of Filmoteque	06.2022 – 12.2022		UG	Filmoteque
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IO3 Reimagining on-line courses for the future of high education

Task	Dates	Budget	Participants	Deliverables
Developing innovative on-line curricula	11.2021 – 09-2022		UG, UP, UAB, UNIRI FTHM, UNITOV	„Towards effective course”
Reshaping on-line lessons	10.2022-03.2023		UG, UP, UAB, UNIRI FTHM, UNITOV	

Transnational Project Meetings:

2nd Transnational Project Meeting in Turku (February 2022)

3rd Transnational Project Meeting in Primorska (December 2022)

Multiplier Events:

University	Date	Event title
UTU CMS	17-02-2022	Challenges and best practices in remote and hybrid academic teaching
UAB	04-2022	Challenges that arose during the transition to the online teaching module during the COVID-19
UNIRI FTHM	05-2022	Development and implementation of an innovative online course – examples of good practices
UP	12-2022	Presenting a filmoteka as an instrument for online (remote) teaching
UG	01-2023	Building collaborative workspaces in online education
UNITOV	02-2023	Towards effective online education

2. Dissemination and communication – Adam Borodo (POLAND), Silvia Ștefania Maican (ROMANIA)

Internal Communication Guidelines:

MS Teams group 'InCompEdu Erasmus+'

InCompEdu website <https://incompedu.ug.edu.pl/>

Profiles in Social Media: Twitter, LinkedIn, Facebook

InCompEdu Partners websites

Plan of dissemination:

Period	Dissemination activity (objectives pursued through dissemination activity, means used, target group, expected results, responsible)
23.04.2021	<p>Kick-off meeting</p> <p>Means: project web page, Facebook, Instagram, partners. Target group: members of the consortium, all stakeholders Expected results: - Information - increasing the visibility of the project. Responsible: Project team, leader of activity</p>
02.2022	<p>Transnational Projects Meeting - Transnational Meeting 2</p> <p>Means: project web page, Facebook, Instagram, partners. Target group: members of the consortium, all stakeholders Expected results: - information/ - increasing the visibility of the project. Responsible: Project team, leader of activity</p>
12-2022	<p>Transnational Projects Meeting - Transnational Meeting 3</p> <p>Means: project web page, Facebook, Instagram, partners. Target group: members of the consortium, all stakeholders Expected results: - information/ - increasing the visibility of the project. Responsible: Project team, leader of activity</p>
02.2022	<p>Multiplier Event - Challenges and best practices in remote and hybrid academic teaching (E1) Finland</p> <p>Means: project web page, Facebook, Instagram, partners. Target group: members of the consortium, all stakeholders Expected results: - information/ - increasing the visibility of the project. Responsible: Project team, leader of activity</p>
04.2022	<p>Multiplier Event - Challenges that arose during the transition to the online teaching module during the COVID-19 (E2) Romania</p> <p>Means: project web page, Facebook, Instagram, partners. Target group: members of the consortium, all stakeholders Expected results: - information/ - increasing the visibility of the project. Responsible: Project team, leader of activity</p>
05.2022	<p>Multiplier Event - Development and implementation of an innovative online course – examples of good practices (E3) Croatia</p> <p>Means: project web page, Facebook, Instagram, partners. Target group: members of the consortium, all stakeholders Expected results: - information/- increasing the visibility of the project. Responsible: Project team, leader of activity</p>

01.2023	<p>Multiplier Event - Presenting a filmoteka as an instrument for online (remote) teaching (E4) Slovenia</p> <p>Means: project web page, Facebook, Instagram, partners.</p> <p>Target group: members of the consortium, all stakeholders</p> <p>Expected results: - information/- increasing the visibility of the project.</p> <p>Responsible: Project team, leader of activity</p> <p>Responsible: Project team, leader of activity</p>
01.2023	<p>Multiplier Event - Building collaborative workspaces in online education (E 5) Poland</p> <p>Means: project web page, Facebook, Instagram, partners.</p> <p>Target group: members of the consortium, all stakeholders</p> <p>Expected results: - information/- increasing the visibility of the project.</p> <p>Responsible: Project team, leader of activity</p>
02.2023	<p>Multiplier Event - Towards effective online education (E6) Italy</p> <p>Means: project web page, Facebook, Instagram, partners.</p> <p>Target group: members of our consortium, all stakeholders Teachers/Trainers/Researchers/Youth workers</p> <p>Expected results: - information on the subject/ - increasing the visibility of the project.</p> <p>Responsible: Project team, leader of activity</p>

3. Quality assurance - Lorena Dadić Fruk (CROATIA)

Describing all the processes, procedures and tasks that guide sustainable implementation of the project and quality of results.

Developing the communication platform to involve all relevant stakeholders in the project,

Identifying the outcome indicators

Qualitative indicators	Quantitative indicators
Active participation of stakeholders at events	No of target group representatives attending the Multipliers Events
Level of involvement of target group representatives	No of replies to the questionnaires
Relevance of feedback collected target group representatives	No of interviews from the target group representatives
Relevance of feedback collected in terms of contribution to learning design and development	No of participants in Model lesions

Quality, usability and coherence of the learning platform with respect to the expected objective	Booklet of good practices, Technical platform booklet, Filmoteque, Booklet of inspiring ideas in online education; no of downloads
Relevance of learning resources developed in the frame of the project	Website: no of visits
Raised awareness and interest about distance learning methods	SM analytics: Twitter, FB, LI (no of followers, likes, interactions)
	Delphi analysis: number of active participants;

Quality Team Roles and Responsibilities

Project Team Role	QC and QA Responsibilities
Project Manager	<ul style="list-style-type: none"> To coordinate QA activities To collect data from partners' survey in the frame of Monitoring and Evaluation activities To keep updated project partners on the outcomes of QA activities To held meetings with partners on purpose, in case of risks
Partner responsible for project quality	<ul style="list-style-type: none"> To deliver methods, tools and timing of quality and formative evaluation activities; To send and collect data from internal evaluation (partner' survey) To send templates and collect data from external evaluation (events) ...
Partner leading the IO	<ul style="list-style-type: none"> To contribute to QA activities overall, and particularly keeping under control processes within appointed IO; To ensure outputs to be reviewed in time (QC)
Partners	<ul style="list-style-type: none"> Agreeing in written with proposed methodologies and tools; To contribute to QA activities overall; To provide quality control when required, by using appropriate tools; To provide QA (stakeholders expectations) when required and by using appropriate tools. ...

4. Lunch break (1h)

5. Intellectual Output 1: activities and timetable - Riitta Pöntynen (FINLAND) - change of order due to technician difficulties (IO2 – the first presentation, IO1 – the second presentation)

IO1 'Identification of problems and good practices with transferring academic teaching to on-line mode'

IO1 team:

University of Turku: Riitta Pöntynen (IO Leader), Sari Nyroos

University of Gdańsk: Olga Dębicka, Adam Borodo, Anna Galik

University of Alba Iulia: Carmen Pastiu, Silvia Maican

University of Primorska: Elena Buzan, Laura Iacolina, Felicita Urzi

University of Rome: Alma Orazia

University of Rijeka: Lorena Dadić Fruk, Jelena Mušanović,

Jelena Dorčić, Tajana Brajković

IO1 activities:

1. Survey

- Preparation of questionnaires, distribution and collection of answers
- Minimum of 100 filled in questionnaires collected by each partner
- Analysis of results
- Production of deliverable 1, Report on identified challenges and problems

2. Interviews

- Interview guidelines, selection of interviewees
- Realization of interviews
- Edition and translation - preliminary analysis of the results
- Minimum of 10 interviews per partner, in total 60, in English or in local language (translated into English).
- Production of deliverable 2, Good examples - teacher stories

3. Multiplier event 1 in Finland - February 2022, Turku

IO1 Deliverables:

1. Report on identified challenges and problems that occurred during the transition to online teaching mode in the COVID-19 pandemic period.
- Results of the questionnaire
 - By the end of January 2022

2. Inspiring good practices - a booklet of educator stories.
 - Results of the interviews and Multiplier Event
 - By the end of March 2022

Summary:

IO1 meetings: 1st meeting held 15 April, next IO1 meeting 7 May (tbc.)

4 monthly reporting of progress in IO1

Draft questions have been prepared by UTU CMS in Teams folder IO1

Deadline for comments: 29 April

6. Intellectual Output 2: activities and timetable – Elena Buzan (SLOVENIA)

IO2 Deliverables (2): Technician platform booklet, Filmoteque

Timetable:

A2/IO2 Building the digital competences in the academic community of tomorrow	Year / months
A2-1/IO2 Identification of existing IT	2021 / 4-12
A2-1/O2-1 Survey -Preparation of questionnaires - Part 2	2021 / 4
A2-1/O2-2 Preliminary analysis of survey results	2021 / 7-8
A2-1/O2-3 Revision of available IT solutions for on-line education	2021 / 5-7
A2-1/O2-5 Analysis of the results	2021 / 8-9
A2-1/O2-6 Production of deliverable -Technical Platform booklet -part 1	2021 / 9-12
A2-2/IO2 Delphi analysis	2021 / 8-12
A2-2/O2-1 Selection of experts	2021 / 8-9
A2-2/O2-2 Questionnaires	2021 / 10-12 2022 / 1-2
A2-2/O2-3 Preliminary analysis of results	2022 / 2-4
A2-2/O2-4 Analysis of the results	2022 / 4-6
A2-2/O2-5 Production of deliverable -Technical Platform booklet -part 2	2022 / 6-9

A2-3/IO2	Production of Fimoteque	2022 / 6-12
A2-3/O2-1	Identification of scope (number of features to be presented)	2022 / 6-7
A2-3/O2-2	Preparing scripts for webinars	2022 / 8-10
A2-3/O2-3	Building IT test environment	2022 / 8-11
A2-3/O2-4	Recording webinars	2022 / 9-12
A2-3/O2-5	Postproduction	2022 / 9-12

7. Intellectual Output 3: activities and timetable – Magdalena Markiewicz (POLAND)

IO3: Reimagining on-line courses for the future of high education

Lead: UNIVERSITY OF GDANSK

Participating organizations: UP, UAB, UNITOV, UNIRI FTTHM, UG

The main aim:

To develop innovative ideas in online higher education not by copying and reproducing what was, but by implementing original solutions based on our needs

Objectives:

- development of innovative concepts/scenarios of effective online classes,
- development of innovative tools/methods of learning and working in online groups stimulating creativity, innovative thinking and teamwork.

Target groups and expected impact:

- academic teachers – improved digital education skills in the field higher education - knowledge about innovative approaches and tools which can be used in online higher education to stimulate creativity, innovative thinking and teamwork in online courses,
- University Authorities – improved development of online curricula – broader knowledge on possible innovations in online courses.

Impact measurements:

- booklet of inspiring ideas in online education: number of downloads,
- website: number of visits and interactions.

Responsibility:

To train all the partners in the use of Design Thinking methodology in the development of innovative curricula.

To support DT workshops organized by 3 other partners (UP, UAL, UNITOV).

Result: Booklet „Towards effective course”

Specific tasks:

- Task 1: Developing innovative on-line curricula (A3-1/ from 03-1 to O3-5 initial time plan)
- Task 2: Reshaping on-line lessons (A3-2/ from 03-1 to O3-4 initial time plan)
- DT workshops and model lessons (DT1-3/ ML1-3)

8. Agenda of upcoming follow-up meetings – Olge Dębicka (POLAND)

Up-coming events

- IO1 meeting 2 – beginning of May (7th?) (IO2?)
- Consortium meeting in 4 months (beginning of September?)
 - (Every 4 months, Intellectual Outputs Leaders will handle (in coordination with partners involved in the IO) a quantitative and qualitative progress report – the reports will be presented and discussed during online meetings of the Steering Committee. IO Leaders will collect information on the tasks and subtasks from the other partners using progress sheets. SC and TPM meetings will be an opportunity to have an overview of what has been done, what is in progress, what is completed and what is pending. There will also be a discussion and actions can be determined to solve a situation if something has not been successful, according to the risk plan and in an agile way)
- IO3 meeting in September/October/November 2021
- TPM – February 2021




Photo documentation



Kick-off meeting, 23 April 2021

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Statement and objectives



- Sharing the knowledge and experience that the universities have gained during the pandemic period.
- Mastering new digital skills and the methodology of creating and conducting online courses.
- Develop tools and methodologies to support the online education.

Improved digital competence of academic teachers, including the ability to use platforms dedicated to running of online courses in higher-education.

Development of new competences in creating innovative curricula in online education


Olga Depiecka

Olga Depiecka, Tabela Brakowski - Ucz, Jacopo Cam, Olga Depiecka, Eltra Pionysien - Proj, Luciek Raczka


Kick-off meeting, 23 April 2021

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AGREEMENT NUMBER – 2020-1-PL01-KA226-HE-096278



Administrative and financial management



Olga Depiecka

Olga Depiecka, Lorena Dadić Frk - Pr, Jelena Dorčić - Project, Alma Orazi - Project T, Carla Montezano - Pr

